

TRUSTEES ANNUAL REPORT FRSSE (SORP)

Notes and Guidance

- This form is to give guidance on what to include in a Trustees Annual Report.
- This is the information that we think we all know, but not everyone does.
- A good Trustees Annual Report is a Mission and Communication tool which tells people everything about the Charity.
- There is some standard wording which applies to all PCCs in Sections B and C which you may use.
- Once you create your Trustees Annual Report most of the information can be simply updated year on year.
- You may prefer to create your own Trustees Annual Report but all of these Sections need to be included in the Report.
- If you do not wish to create your own Trustees Annual Report you may complete this form and attach it to a copy of your Annual Accounts and Financial Statements.

Section A	Reference and Administration Details
Section B	Structure, governance and Management
Section C	Objectives and Activities
Section D	Achievements and Performances
Section E	Financial Review
Section F	Optional information
Section G	Trustee Declaration

Trustees' Annual Report for the period							
	Period start date				Period end date		
From	Day 01	Month 01	Year 2021	To	Day 31	Month 12	Year 2021

Section A Reference and administration details

Charity name	PARISH OF TETTENHALL WOOD
Other names charity is known by	Christ Church Tettenhall Wood; Church of the Good Shepherd Castlecroft
Registered charity number (if any)	1133853
Charity's principal address <small>(eg. Address of the church or church office)</small>	Parish Office, Christ Church
	Church Road, Tettenhall Wood
	Wolverhampton
	Postcode WV6 8NQ

Names of the charity trustees – Members of the PCC - who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Philip Wootton	Incumbent	
3	Linda Vawer	Assistant Curate	
4	David Hughes	Church Warden	
5	Joan Collins	Church Warden	
6	Jane Brough	Deputy Church Warden & Reader	
7	Pam Humphrey	Assistant Warden	
8	Sue Wilson	PCC Secretary	
9	Joy Dipple	Reader	
10	Caroline Seaton	Reader	
11	Richard Humphrey	Assistant Treasurer	
12	Stephanie Hemming	Treasurer	
13	Russell Taylor		Resigned November 2021
14	Roger Dipple		
16	Pat Hazenburg-Morris		
17	Les Key		
18	Jane Woolf		
19	Lisa Williams		
20	Chris Nickholds		
21	Hazel Guy		
22	Benjamin Hemming		
23	Gerald Lloyd		
24	Angela Williams		
25	Helen Bull		
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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into effect on 2 January 1957.
How the charity is constituted (eg. trust, association, company)	Church Representation Rules 2 January 1957
Trustee selection methods (eg. appointed by, elected by)	Elected

Public Benefit Statement (Mandatory information)

<p>Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)</p>	<p>The trustees of the Charity are aware of the Charity Commission’s guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of Tettenhall Wood, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:</p> <ul style="list-style-type: none"> • Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and • Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.
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Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity’s organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees’ consideration of major risks and the system and procedures to manage them; (Put your Risk Assessment Policy here) 	<p>The parish is connected with a range of wider networks and organisations:</p> <ul style="list-style-type: none"> • the Church of England Diocese of Lichfield • the Local Ecumenical Partnership of the Church At Perton, with which the Parish is part of the same Benefice and Team Ministry • other local churches, through the Church of England Deanery of Trysull and the ecumenical Covenanting Churches of Wolverhampton West • Christ Church C of E (C) Infants’ and Junior Schools • the Mothers’ Union • the National Childbirth Trust, in the provision of ‘Little Angels’ parent and baby group • the Church Mission Society • the Children’s Society • Christian Aid
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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The PCC is committed to enabling as many people as possible to worship at our churches and to become part of our parish community at Tettenhall Wood and Castlecroft. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers;

The PCC aims to support other charities - locally, nationally and overseas – both from general funds and through organising special collections. Care is taken that the aims of these charities are contiguous with the mission of the Church of England. Collections of food, bedding etc are made for local organisations helping the homeless and needy.

Volunteers undertake major parts of the work of the church, ranging from the including leading worship, administration, caring for the fabric of the buildings, offering of pastoral care, planning and organising of social and fund-raising events, working with children in church and in school, and bearing the message of the church.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The combined Electoral Role stood at 186 at the annual meeting in April 2021. The Covid-19 pandemic meant that church buildings were closed for several months earlier in the year, and numbers attending worship restricted thereafter. Attendance statistics would therefore be meaningless. The figure for the 'worshiping community' was estimated as 221 (both churches, all ages). Throughout 2021, weekly services were provided to engage with at home, on paper and by email, and through home recordings. From May 2021, services in church have been streamed live on the parish website and through YouTube, and also recorded onto DVDs and home-delivered (for those without digital capacity). Pastoral care has been provided through a network of phone contacts, ensuring everyone had a regular call. Two baptisms and two marriages were conducted, and a total of 28 funerals were conducted through the ministry of the parish.

The pandemic had also forced the closure of regular activities, like Place of Welcome, Dementia Support Group, Good Friends, Mothers Union and Christ Church Fellowship, but these were gradually resumed later in the year as restrictions eased. Social/fundraising events were not possible until late in the year, but then a well-supported joint Christmas Fair was held in November. With volunteers not allowed into schools, the Open the Book programme had to be curtailed, although the church provided recorded worship online to Christ Church schools. Outside hirers were not allowed in the halls for the first half of the year, leading to a drop in income for both churches.

Buildings: The PCC has been vigilant in maintaining the fabric of both buildings. At Christ Church, repairs to the roof, identified in the Quinquennial Inspection, have been carried out and proved to be a smaller job than had been feared. Thanks to a grant from Ibstock-Enovert, and a generous bequest, new equipment has been installed to enable recording and live-streaming of services and events. In conjunction with this project, improvements have been made to lighting and internet connectivity, and a new AV desk made and installed. The equipment was used for showings of 'The Chosen', multiple episode life of Christ, as a means of discipleship and outreach, through the autumn of 2021 (and spring 2022)

At Good Shepherd, no major building work has been carried out

Overseas Mission: the link established in 2017 with the Church Mission Society and a mission partner in South Sudan has been maintained

The PCC through the Mission And Discipleship group has continued working on implementing the 2017 Mission Action Plan where possible, with big improvements to the website (including portals for direct giving to the church, and for short periods, to charities we support) and the development of online worship.

Christ Church has maintained its status as an 'eco-church' (bronze award). Both churches have offered recycling facilities (for items not recycled by the council) and frequent prompts about eco-awareness have been made through the notice sheet.

A joint Christmas fair was held and the money proportionally split for both churches and for the year ahead more joint social events are planned.

Section D

Achievements and performance (contd.)

Summary of the main objectives of the charity planned in the following year

At Good Shepherd plans to upgrade the sound system and to install projection equipment are still in hand. The replacement of the chairs is also under consideration.

A new initiative for families, called 'Criss-Cross' is to be explored in the summer. This is to include worship, activities and food.

Both churches continue to work towards greater environmental sustainability

A planned major event is the return of Saltmine theatre company for their production 'The Liberator' planned for September 2022

Section E

Financial review

Brief statement of the charity's policy on reserves

There are three main points to this policy: firstly we pay our Parish Share in full and on time each month. Secondly, each year we give to Missions and Charities both locally and internationally. Thirdly, we aim to keep funds in reserve for 'a rainy day.'

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

At Christ Church the accounts show a deficit of £10,298.85

At Church of the Good Shepherd the accounts show a surplus of £ 1,061.79

For the PCC overall this gives a deficit of £9237.06

Section F**Other optional information**

Acknowledge any large Grants or donation in this Section.

Acknowledging a large Grant in your TAR may be a condition of acceptance

- Christ Church – legacy of £2000 from M Brown
- Christ Church Grant of £9000 received from Ibstock Enover for the AV project.
- Christ Church Donation of £4000 from Edna Sedgley in memory of her husband David Sedgley also put towards the AV Project.
- Good Shepherd – Legacy of £1100 was received in memory of Lilian Bashford and £1000 was received in memory of Ann Longstaff .

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date (eg. Date of the APCM)		